

Programming Librarian (Full-time)
Long Hill Township Library
917 Valley Road, Gillette, NJ 07933

The Long Hill Township Library in Gillette, NJ, seeks a full-time, service-oriented collaborative individual to work with our team on creating educational and entertaining programs and experiences at our library. We are looking for an enthusiastic individual who loves to read, brainstorm and take charge! This is a public facing position that requires positive energy, innovative ideas, and superb communication skills, to be used towards the goal of making the LHT Library a vibrant and welcoming community space for all.

The Long Hill Township Library is part of the Main Library Alliance (Main).

Responsibilities include:

- Identify opportunities for new and enhanced adult programs, collaborating with library staff and community partners to develop, plan, market and implement programs that meet the needs of the community.
- Promote, with existing staff, all library programs and services throughout the community using a wide variety of promotional materials, including newsletters, posters, flyers and social media.
- Provide reader's advisory, reference services and computer/printer support as needed.
- Conduct outreach with numerous community groups, such as seniors and scouts, to promote the library, its resources and services.
- Work on special library-wide projects that promote literacy and connect our community.

SCHEDULE: This is a full-time 35 hours a week position with one regular evening each week and Saturday coverage on a rotating basis.

SALARY: Follows NJLA professional librarian standards and is commensurate with experience and skill set.

QUALIFICATIONS: An MLS or MLIS from an accredited institution. Candidates must have strong interpersonal skills to interact with library patrons and staff. Candidates should have the ability to take initiative, implement action plans and evaluate programs and progress. Experience with Polarius ILS is useful. Adult programming experience preferred.

BENEFITS: Generous benefits package includes: health insurance, vacation, sick and personal time off.

TO APPLY: Email a cover letter, your resume and three professional references as a PDF file with "Librarian Position" in the subject line, to Albie Ashbrook, Assistant Director at librarians@lhtlibrary.mainlib.org by December 8, 2023. Only candidates considered for an interview will be contacted.